# Pay fine

## Timing:

1 working day

## Payment:

- All Emirates except Dubai: 103 AED
- Emirate of Dubai :The fine is collected via the same application submitted by type

## **Target Audience:**

**Employers** 

## Sector/Department:

Domestic worker Sector

#### **Classification:**

Supplementary

## Service Type:

Procedure

# **Service Description:**

It is a service provided by the MOHRE to the employer who desires to pay fine incurred by the domestic worker.

#### Service Procedures:

- 1. The request to pay fine incurred by the domestic worker is typed via the service centers Tasheel\ Tadbeer, Tawseel car or the smart application.
- 2. The application is electronically transferred for auditing and to ensure that the required conditions and documents are met.
- 3. If the customer desires to follow up the application, he can access the information services from the Ministry's website: mohre.gov.aeor via smart application.

# **Required Documents:**

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- 1. Copy of employer's passport "includes the page of unified number" for employer citizen/ Sheikh.
- 2. Original valid ID card for employer "GCC/ resident/ investor", a special ID card for employer "diplomatic"
- Original valid ID card for employer "citizen/ sheikh" or a copy in case the original card is not available.

# **NOTE:** If a copy of the employer's ID card is provided, the applicant must present his or her original ID card.

- 4. Tourist Visa of Domestic Worker
- 5. Cancellation of previous worker's residence

#### **Terms And Conditions:**

- 1. The employer's passport must be valid.
- 2. The original ID card must be valid.
- 3. The residency of the employer "resident/ investor" must be valid.
- 4. The applicant's original ID card must be used.
- 5. The validity of the required worker's passport must not be less than 6 months.

#### Relation of service with other service:

Federal Authority for Identity and Citizenship

#### Service Limitation:

Private

# **Working Hours:**

- · Smart Application
- · Service Centers Tasheel/ Tadbeer
- Tawseel car

From Saturday to Thursday.

From 8:00 AM to 8:00 PM.